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CIA-RDP70-00211R000200160022-7

Report For Week Ending 16 October 1956
For
Records Center

During this week the following accessions were made:

COMPT	5 Cu. Ft.
DD/P	66 " "
OL	9 " "
OSI	15 " "
MS	1 " "
Sub-Total:	<u>96 Cu. Ft.</u>
Finished Intelligence	49 " "
Total:	<u>145 Cu. Ft.</u>

Records Holdings	17,711 Cu. Ft.
Distribution Material Holdings	<u>11,265 " "</u>
Total:	28,976 Cu. Ft.

Distribution Material Disposed of at Center	11 Cu. Ft.
Distribution Material Transferred from Center	38 " "
Records Disposed of at Center	10 " "
Records Transferred from Center	3 " "

a. Accessioning

The Center received 5 cubic feet of the Polygraph Interview File from the Security Office. It is anticipated that approximately 100 cubic feet of these records will be received in staggered shipments.

The first shipment of the Official Personnel Folder Files was received from the Personnel Office. There were 25 cubic feet of these records received to be retained for 60 years.

b. Reference

Two jobs retired by OO/Contact have been recalled by that office to be repacked. The records will be inserted in envelopes and reboxed, therefore, the Center will be able to service the envelope instead of the containers. These containers were previously marked "open by OO/Contact only".

The large request for NIS to be sent to Army is approximately 75 percent complete. This request will call for an estimated 175 cubic feet of material.

LEON T. SOMBIVRA
Chief, Records Center

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